

## **ASRA Speed Contest Rules**

**Eligibility:** Any writer of shorthand (pen or machine) who is a member in good standing of ASRA and who is registered for the ASRA Fall Convention is eligible to participate.

**Test:** Five-minute tests will be dictated as follows:

<b>TEST</b>	<b>SPEED</b>	<b>TRANSCRIPTION TIME</b>
Jury Charge	240	90 minutes
Testimony	260	90 minutes

The testimony will be two-voiced dictation with Q's and A's neither counted nor read.

Number of transcriptions permitted: one of each take.

In order to qualify, a contestant must achieve a score of 95 percent on each test. The contestant who qualifies on the two above tests with the highest average for the two shall be declared Champion. A second place award will also be given.

**Transcribing:** Contestants are responsible for producing their own transcripts without assistance from another person. Those who type must type their own transcripts; those who use computer-aided transcription must use their own dictionaries and must perform their own translating and editing. Printing will be done by the proctor on a printer provided by the Association. Contestants must submit their ASCII, PDF, Word, or WordPerfect printable transcripts on a USB-compatible thumb drive. The contestant must be able to convert their work into one of the above printable formats without the assistance of outside help. In every sense, the contest transcripts must be the work product of the individual contestant. Any activities that call into question the integrity of a transcript may be reason for permanent disbarment from the Speed Contest.

No transcript will be graded that has more than five percent of errors.

The Speed Contest Chairman will publish no names or information concerning any contestant or transcript except such as qualify under the rules. Transcripts will be available for review at the convention site following announcement of the results.

All successful transcripts (that is, all that qualify under the rules) and the shorthand notes of such transcripts are to become the property of ASRA.

All decisions of the Speed Contest Chairman made under these rules, or such supplementary rules as may be found necessary at the time of the Contest, shall be final.

**Grading:** Submitted transcripts will be graded using NCRA RPR/RMR "What Is An Error?" guidelines.