

Q Hey, are you --  
A Right.  
Q -- wondering what --  
A Actually, I never really put --  
Q -- a transcript taken down by a --  
A -- much thought into it, but --  
Q -- stenographer looks like when the --  
A -- I can see now --  
Q -- speakers are constantly cooperatively --  
A -- how it can be hard --  
Q -- overlapping each other?  
A -- to read later.

## **Fighting to be heard means fighting to be read.**

The words you are speaking will be reflected in the official record, but it doesn't have to look like this. Flip this card over to see how this questioning could have appeared.



- Q Hey, are you wondering what a transcript taken down by a stenographer looks like when the speakers are constantly cooperatively overlapping each other?
- A Right. Actually, I never really put much thought into it, but I can see now how it can be hard to read later.



## **Every word matters. Speak one at a time.**

A clean record is easier to read and understand, and it keeps the focus on what really matters: the question and the response.

For more information, visit us at [asraonline.com](https://asraonline.com).

